1. **PURPOSE**

   Stevenson University is required by law to properly license all software used in campus operations. Use of cloud-hosted services in a manner that integrates any university data must comply with all regulatory, institutional and cyber-insurance requirements for safeguarding the data.

2. **SCOPE**

   This policy applies to

   2.1. All technology software used for Stevenson University activities, operations and other official functions.

   2.2. All software owned and managed by Stevenson University including mobile phones and tablets for specific sections of the policy.

3. **DEFINITIONS**

   3.1. Cloud computing services: Any function provided through an agreement with an external organization that includes the ability to store or transmit electronic information or facilitate a service.

   3.2. Software: Any code, program or application designed to perform specific functions on a device.

   3.3. Technology resource: Any device, software or service that stores or transmits electronic information as part of

   3. Technology equipment: Hardware that stores or transmits electronic information. This includes computers, mobile devices, network equipment, phones, and server systems.

4. **POLICY**

   4.1.

4.5.