



## 2023-2024 Special Conditions Form

\_\_\_\_\_  
 Student ID Number, Stevenson University I.D. #

\_\_\_\_\_  
 Parent Phone Number (include area code)

\_\_\_\_\_  
 Student Email Address

\_\_\_\_\_  
 Parent Email Address

\_\_\_\_\_  
 email address

\_\_\_\_\_  
 Student Phone Number (include area code)

The Special Conditions Form is for families who have experienced extenuating circumstances that may not be accurately reflected in the information provided on the FAFSA. If approved, your financial aid eligibility will be determined by calculating either your real income for 2022 or your projected annual income for 2023. Before your request can be considered, a processed 2023-2024 Free Application for Federal Student Aid (FAFSA) must be on file with Stevenson University.

If the FAFSA has provided you with an Expected Family Contribution of \$0, you are NOT ELIGIBLE for a Special Conditions.

**PLEASE BE ADVISED:**

- You are responsible for payment regardless of your request for a Special Conditions.
- Special Conditions do *not* guarantee an increase to the financial aid.
- Your institutional aid may not be increased as a result of this appeal process.
- The decision of this Special Conditions process is final; there is no appeal process to the Department of Education.

Please provide all of the requested documentation. Each request is evaluated on a case-by-case basis. Because of the individualized nature of these requests, we may need to request additional information. If we do, we will contact you via email. All communications regarding approval, denial or requests for additional information will be directed to the VWXGHQWTV 6WHYHQVRQ 8QLYHUVLW\ HPDLO DGGU

I certify, that all required documents must be submitted prior to reviewing my request for Special Conditions. Due to the complexity of Special Conditions Appeals, please allow 3-4 weeks for processing once our office has received all required documentation.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Student ID Number

\_\_\_\_\_  
 Date



REQUIRED DOCUMENTS

6. Explanation of Your Circumstances (to be complete by the parent or independent student):  
On a typed and signed letter, please provide specific details about the changes in your financial situation since 202